



CRPA EXECUTIVE BOARD MEETING

September 27, 2011



IN ATTENDANCE: Marc Blanchard, Frank Cooper, Bill Engle, Sharon Glasson, Mary Hill, Paul Norris, Alex Palluzzi, Anna Park, Kristine Vincent, Elle Noel, Deb Gatto, Cheryl Hancin, Bob Ceccolini, and Alison Harle, Executive Director

1. **ROLL CALL:** Meeting called to order at 9:40 a.m. by Paul Norris
2. **MEMBER COMMENTS** (3 minutes limit per speaker): None
3. **ACCEPTANCE OF PREVIOUS MINUTES:**
 - Paul Norris made a motion to accept the minutes from the August, 2011 Conference Call. Frank Cooper seconded. All in favor.
4. **DIRECTORS REPORT**
 - Alison Harle discussed membership drive, consignment ticket sales, strategic plan, SCORP, and Golf Tournament.
 - Paul Norris indicated the new CRPA web site looks great and Board members are encouraged to take a look at the new site.
5. **TREASURERS REPORT**
 - **Audit Review:** Frank Cooper has been in contact with several accounting firms. The one he spoke with did not provide pricing information but did indicate that for small organizations (half a million dollars or less) approximate cost for paperwork alone is \$2,000-\$3,000 dollars and many want multi-year contracts. He is going to investigate further. Additionally, Paul Norris spoke with Peter Shea and he indicated that there is a company that specializes in audits for small non-profit organizations. He has also sent out 5 copies of the RFP and has fielded some questions from the companies that have received them.
6. **COMMUNICATIONS FROM BOARD MEMBERS:**
 - John Silsby sent a thank you note to the Board for attending his roast and for the lifetime membership to CRPA.
 - Margee Charette sent a note of thanks regarding the Lifeguard Competition.
7. **ACCEPTANCE OF COMMITTEE REPORTS:**
 - **Annual Conference:** Discussed sponsorship, exhibitors, silent auction, live auction and awards.
8. **NEW BUSINESS**

“Connecticut Recreation and Parks Association: A Network of support for members through professional development, and resources to enhance the quality of recreation and park services in Connecticut”

- **NRPA Congress:** Paul Norris indicated the budget for the President to attend the NRPA Congress is \$800. He is requesting \$1,200 to cover expenses including registration, hotel and airfare. Alex Palluzzi made a motion to increase the amount provided for the President to attend Congress to \$1,200 this year. Bob Ceccolini seconded. Some discussion was held. All in favor.

9. RESIGNATIONS & APPOINTMENTS

- A reminder was made to reach out to colleagues to run for the Board.

10. EXECUTIVE SESSION

- **Executive Session:** Anna Park made a motion to go into Executive Session at 10:23 a.m. Paul Norris seconded. Some discussion was held. All in favor. Cheryl Hancin made a motion to come out of Executive session at 11:45 a.m. Frank Cooper seconded. All in favor.

11. UNFINISHED BUSINESS

- **Executive Director Position:** Cheryl Hancin made a motion to reexamine CRPA hiring practices to include alternative options. Deb Gatto seconded. Some discussion was held. Frank Cooper, Bill Engle, Sharon Glasson, Alex Palluzzi, Anna Park, Kristine Vincent, Deb Gatto, Cheryl Hancin and Bob Ceccolini were in favor. Marc Blanchard, Paul Norris, and Elle Noel were opposed. Motion passes 9-3. Cheryl Hancin made a motion for the Executive Board to develop and negotiate a contract with Alison Harle to be the Executive Director of CRPA. Deb Gatto seconded. Frank Cooper, Bill Engle, Alex Palluzzi, Anna Park, Kristine Vincent, Deb Gatto, Cheryl Hancin and Bob Ceccolini were in favor. Marc Blanchard, Paul Norris, Sharon Glasson and Elle Noel were opposed. Motion passes 8-4. Paul Norris made a motion that the Personnel committee, in conjunction with Board members Frank Cooper and Deb Gatto, begin conversation on developing a contract with Alison Harle. Deb Gatto seconded. All in favor.

12. ADJOURNMENT

- Frank Cooper made a motion to adjourn the meeting at 12:05 p.m. Marc Blanchard seconded. All in favor.

NEXT M

MEETING: October 18th at the CRPA Office in Rocky Hill at 9:30 a.m.

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