



## CRPA EXECUTIVE BOARD MEETING

August 17, 2011 – Conference Call



**ON CALL:** Marc Blanchard, Frank Cooper, Bill Engle, Sharon Glasson, Mary Hill, Paul Norris, Alex Palluzzi, Anna Park, Kristine Vincent, Elle Noel, Deb Gatto, and Alison Harle, Executive Director

1. **ROLL CALL:** Meeting called to order at 11:36 a.m. by Paul Norris
2. **MEMBER COMMENTS** (3 minutes limit per speaker): None
3. **ACCEPTANCE OF PREVIOUS MINUTES:**
4. **DIRECTORS REPORT**
  - Quick review of Strategic Plan
  - Brief discussion about CRPA website.
5. **TREASURERS REPORT**
  - Discussed Audit – We have never had one done. Beneficial because they can also make comments on policies and procedures but only go back 1 year. Cost from the 1 respondent was \$5,000 and the Board questioned if this is a reasonable number? Paul indicated that he spoke with some companies that do audits but did not get an idea on cost. Bob Ceccolini and Frank Cooper will investigate audit costs etc... further and determine the appropriate time to conduct one.
6. **COMMUNICATIONS FROM BOARD MEMBERS:**
  - None
7. **ACCEPTANCE OF COMMITTEE REPORTS:**
  - None
8. **UNFINISHED BUSINESS**
  - Executive Director Position – Discussion was held on the proposals submitted by Alison Harle via e-mail in regards to the Executive Director position. The Board discussed the need to work out the details including tax liability, legal implications, and office supervision. Frank Cooper, Bill Engle and Deb Gatto agreed to provide the committee with a report and recommendations at the next meeting.
9. **ADJOURNMENT**
  - Bill Engle made a motion to adjourn the meeting at 12:18 p.m. Marc Blanchard seconded. All in favor.

**NEXT MEETING:** September 27<sup>th</sup> at the CRPA Office in Rocky Hill at 9:30 a.m.

“Connecticut Recreation and Parks Association: A Network of support for members through professional development, and resources to enhance the quality of recreation and park services in Connecticut”