



# CRPA EXECUTIVE BOARD MEETING

## AMENDED

December 20, 2011



**IN ATTENDANCE:** Marc Blanchard, Elle Noel, Sharon Glasson, Mary Hill, Paul Norris, Alex Palluzzi, Anna Park, Deb Gatto (via conference call), Cheryl Hancin, Bob Ceccolini, and Alison Harle (via conference call), Executive Director

1. **ROLL CALL:** Meeting called to order at 9:39 a.m. by Paul Norris

- **Invited Guests:** Chris Rusack (Incoming Board Member 2012)

2. **MEMBER COMMENTS** (3 minutes limit per speaker): None

3. **ACCEPTANCE OF PREVIOUS MINUTES:**

- Mary Hill made a motion to accept the minutes from the November, 2011 Executive Board Meeting and the 2011 Annual Meeting held in November. Marc Blanchard seconded. All in favor.

4. **DIRECTORS REPORT**

- Alison Harle discussed CRPA web site. Links have been fixed and she is working on the 2012 calendar page. Speaker handouts and presentations will be posted on the site in the beginning of January.
- Entertainment Showcase is still looking for a host. Currently, Pratt and Whitney and a facility in Greenwich are potential options.
- Josh from Bristol has indicated an interest in being a quarterly co-chair. One more co-chair for this committee is still needed and an announcement will be made at the quarterly coming up in January.
- Marc Blanchard discussed that he would like to see a more detailed breakdown of monthly expenses within the budget. Alison Harle indicated it would be possible to provide a check register each month. A discussion was held on including this information within the best practices and policy and procedures for the office manual.

5. **TREASURERS REPORT**

- **Budget 2012:** Bob Ceccolini made a motion to accept the 2012 proposed budget of \$408,720. Sharon Glasson seconded. Some discussion was held. Marc Blanchard, Elle Noel, Sharon Glasson, Mary Hill, Alex Palluzzi, Anna Park, Elle Noel, Deb Gatto, Cheryl Hancin and Bob Ceccolini were in favor. Paul Norris was opposed. Motion passes 10-1.
- A discussion was held on the possibility of creating a special revenue fund for consignment tickets since this is where the bulk of the budget increases exists.
- **Bank Signatures:** Alex Paluzzi will be completing the required paperwork to authorize him as a check signer.

6. **COMMUNICATIONS FROM BOARD MEMBERS:**

- Alex Paluzzi inquired as to why Paul Norris was opposed to the budget. Paul indicated that he personally felt the budget was over-inflated and that travel for the Executive Director should be removed since there will be a temporary person in the position.

“Connecticut Recreation and Parks Association: A Network of support for members through professional development, and resources to enhance the quality of recreation and park services in Connecticut”

- Marc Blanchard proposed that CRPA offer free quarterlies in spring and fall in 2012 to the first 50 people to register. Bob Ceccolini seconded. Some discussion was held. All in favor. Motion passes.

## **7. ACCEPTANCE OF COMMITTEE REPORTS:**

- **Annual Conference:**

## **8. NEW BUSINESS**

- **Committee Chairs 2012:** Paul Norris indicated there were some committees that still need chairs. A review needs to be completed on how chairs are appointed/assigned as there may be a conflict with the Bylaws and the policy and procedure manual in this regard.
- **2012 Board Meetings Tentative Schedule:** Paul Norris made a motion to approve the 2012 Board Meeting schedule as presented. Deb Gatto seconded. All in favor.

## **9. RESIGNATIONS & APPOINTMENTS**

- None

## **10. EXECUTIVE SESSION**

- **Executive Session:** Paul Norris made a motion to go into Executive Session at 10:39 a.m. Alex Paluzzi seconded. Some discussion was held. All in favor. Marc Blanchard made a motion to come out of Executive session at 10:59 a.m. Bob Ceccolini seconded. All in favor.

## **11. UNFINISHED BUSINESS**

- **Executive Director Position:** The position was advertised in the Hartford Courant, Career Builder, CT Association of Non-Profits website and in the CRPA office. At present, approximately 50 applications have been received. The position posting closes on 12/31. After this time, Paul will screen initial applications and then a search committee will continue with the process. Paul Norris made a motion that the search committee consist of the personnel committee and 2 other members. Deb Gatto seconded. All in favor.
- **AHA Contract Extension:** Paul Norris made a motion to extend the contract with AHA through January, 31, 2012. Marc Blanchard seconded. All in favor.

## **12. ADJOURNMENT**

- Bob Ceccolini made a motion to adjourn the meeting at 11:02 a.m. Deb Gatto seconded. All in favor.

**NEXT MEETING:** January 17, 2012 at 9:30 a.m. in Rocky Hill

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